



# MINUTES

## Committee of the Whole Meeting

**8:00 AM - Monday, May 22, 2023**

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

---

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, May 22, 2023, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Mike Miller, Steve Anderson, Angie Daniels, William Sanders, Bob Brown, Tyler Ray, Larry Zapfe

Also Present Virtual: Jon Ramirez, Debbie Babich, Dara Hood, Renee Francisco, Mitchell Holmes, Register Marianne Brandt, Angie Daniels, Tim Green, Kate Curtis, Cindy McKinney-Volz, Tracy Violet, Amanda Michael, Pam Shook, Sheriff Glen Skrent, Cristi Smith, Mark Haney, Mark Ransford

At 8:22 a.m., there were a total of 21 participants attending the meeting virtually.

### County Updates

None

### New Business

1. 2023 Tuscola County L-4029 Summer Levy - Angie Daniels, Equalization Director, presented the Summer Tax Rate Request Form. Matter to be placed on the Consent Agenda.
2. Ticks in Tuscola County - Larry Zapfe, Mosquito Abatement Director, reported that there is an increase in tick cases being reported. Tips have been posted to the Tuscola County website.

3. Biology Technician Position Assignment -  
Larry Zapfe, Mosquito Abatement Director, requested filling the open Seasonal Biology Technician with Dennis Haley. Also, to fill the Seasonal Assistant Foreman position with Rodney Spiers. Matters to be placed on the Consent Agenda.
4. Budget Amendment Request -  
Larry Zapfe, Mosquito Abatement Director, presented the budget amendment request. Matter to be placed on the Consent Agenda.
5. Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting -  
Clayette Zechmeister, Controller/Administrator, presented information on the award received.

**Old Business**

None

**Finance/Technology*****Primary Finance/Technology***

1. Marine Grant - Robert Baxter, Undersheriff  
Robert Baxter, Undersheriff, explained the grant program and the amount of contingency fund that will need to be used. Matter to be placed on the Consent Agenda.
2. Budget Amendment Request Regarding Sheriff's Department Taser Replacement -  
Robert Baxter, Undersheriff, explained the grant program that was applied for and awarded. The amount of matching funds needed was explained to be used out of the road patrol fund balance. Matter to be placed on the Consent Agenda.
3. Risk Avoidance Program (RAP) Body Worn Cameras Project - Animal Control -  
Tyler Ray, Animal Control Director, presented a request for the purchase of Body Worn Cameras. Director Ray to work with CIO Lee regarding which style of body cameras to purchase. Matter to be brought back to the Board on Thursday.
4. Risk Avoidance Program (RAP) Automatic Door Lock Badge ID Access System Project -  
Clayette Zechmeister, Controller/Administrator, explained the grant received for the project. Matter to be added to Thursday's agenda for further discussion.
5. Risk Avoidance Program (RAP) Digital Cameras Project -  
Clayette Zechmeister, Controller/Administrator, will present more information at Thursday's meeting.

***On-Going and Other Finance***

None

***On-Going and Other Technology***

The District Court OnBase project has begun.

**Building and Grounds**

***Primary Building and Grounds***

None

***On-Going and Other Building and Grounds***

None

**Personnel**

***Primary Personnel***

None

***On-Going and Other Personnel***

None

**Other Business as Necessary**

1. Region VII Area Agency on Aging Update - Bob Brown and William Sanders provided an update on the program.

**Public Comment Period**

None

**Adjournment**

Motion by Matt Koch, seconded by Bill Lutz to adjourn the meeting at 8:46 a.m. Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO